



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714
410.257.9618 | 301.855.6681
www.northbeachmd.org

**TOWN COUNCIL MEETING
NORTH BEACH TOWN HALL
November 12, 2015
7:00 PM**

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. APPROVE AGENDA
- IV. APPROVAL OF MINUTES
 - A. Approval of minutes from the October 8, 2015 Town Council Meeting
- V. SCHEDULED APPOINTMENTS
 - 1) Thomas Crockett
 - 2) Winners of Halloween Decorating contest
- VI. PUBLIC SAFETY REPORT
- VII. REPORTS
 - A. Treasurer
 - B. Public Works Supervisor
 - C. Town Engineer
 - D. Code Enforcement
- IX. PUBLIC COMMENT
- X. BOARDS AND COMMISSIONS

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox



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XI. BUSINESS ITEMS

- 1) Election of Vice President of the Council
- 2) S.E. Davis Change Order

XII. ORDINANCES AND RESOLUTIONS

XIII. MAYOR AND COUNCIL REPORTS

XIV. ADJOURNMENT

XV. CLOSED SESSION MEETING IF NEEDED

Upcoming Meetings and Events

All agendas are subject to change up until the time of the meeting

- 1) Wednesday, November 25, 2015 – Economic Development Committee – 7 pm
- 2) Thursday, November 26, 2015 – Thanksgiving (Town Government Closed)
- 3) Friday, November 27, 2015 – Town Government Closed
- 4) Tuesday, December 1, 2015 – Environmental Committee Meeting – 7 pm
- 5) Thursday, December 3, 2015 – Work Session – 7 pm
- 6) Friday, December 4, 2015 – Light the Town 7 pm on the Waterfront
- 7) Saturday, December 5, 2015 – Christmas on the Beach (parade starts at 12 pm; Meeting with Santa following the parade)
- 8) Monday, December 7, 2015 – Special Events Committee – 7pm
- 9) Thursday, December 10, 2015 – Town Council Meeting – 7 pm

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Minutes from the October 8, 2015
Town Council Meeting
7:00 pm

X ___ Mayor Frazer	X ___ Joanne Hunt	___ Rick Crump
X ___ Mr. Benton	X ___ Stacy Wilkerson	X ___ John Shay
X ___ Mr. McNeil	X ___ Donnie Bowen	___ Dawn Richardson
X ___ Mr. M. Hummel	X ___ John Hofmann	X ___ Sgt. Naughton
X ___ Mr. R. Hummel	___ Richard Ball	
X ___ Ms. Schiada	___ Mr. Wilcox	

APPROVAL OF AGENDA AND MINUTES

- a) **MOTION** made by Randy Hummel to approve the agenda as submitted. Seconded by Greg McNeil. All in favor. **Motion carries.**
- b) **MOTION** made by Mickey Hummel to approve the minutes from the September 10, 2015 Town Council Meeting. Seconded by Randy Hummel. **Motion carries.**
- c) **MOTION** made by Greg McNeil to approve the minutes from the October 1, 2015 Work Session. Seconded by Mickey Hummel. All in favor. **Motion carries.**

SCHEDULED APPOINTMENTS

- a) Gene Slear from Environmental Concerns was in attendance and gave an update on the Living Shoreline and the Bern scheduled for construction.

SHERIFF'S DEPARTMENT REPORT

- a) In September 2015 the Sheriff's Department responded to 144 calls for service in North Beach. This is down from 202 calls in August 2015.

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TREASURER'S REPORT

- a) Reporting Period: 8/1/2015 – 8/31/2015; Beginning Balance: \$142,969.85
Total Debits: \$809,922.17 Total Credits: \$721,108.84; Ending Balance:
\$231,784.18. **MOTION** made by Randy Hummel to accept the Treasurer's
Report. Seconded by Mickey Hummel. All in favor. **Motions carries.**

REPORTS

Staff Reports: The following reports are attached: Public Works Department
and Town Engineer.

BUSINESS ITEMS

- A) Purchase of Flood Signs for Chesapeake and Bay Avenue. MOTION made by
Randy Hummel to approve the purchase in the amount of \$12,093.25 from
Garden State Highway Products, Inc. Seconded by Mickey Hummel. All in
favor. Motion carries.
- B) Security Camera Purchase for Sunrise Gardens: MOTION made by Randy
Hummel to approve the purchase in the amount of \$6,974.54 from BOSS
Security. This purchase will include installing Wi-Fi internet through Comcast.
Seconded by Gwen Schiada. AYE: Mike Benton, Mickey Hummel, Gwen
Schiada, Randy Hummel. NAY: Greg McNeil. Motion carries.
- C) North Beach Zoning Ordinance: The Town Council Members were presented
with the Zoning Ordinance from the Planning Commission. Michael Hartman
went over 10 significant changes to the Zoning Ordinance. These changes
are incorporated within these minutes. A joint work session with the Town
Council and Planning Commission will be held on November 5, 2015 at 7pm
at the Town Hall.

MOTION made by Randy Hummel to close the meeting at 8:39 p.m. to enter into an
Executive Session to discuss a land acquisition. Seconded by Gwen Schiada. All in favor.
Meeting adjourn.

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Submitted:

Mark R. Frazer, Mayor

Stacy L. Wilkerson, Town Clerk

Mark R. Frazer, Mayor

Council Members: Mike Benton Gregory McNeill Mickey Hummel Randy Hummel Gwen Schiada Kenneth Wilcox

This certificate is presented for your participation in the 2015

Halloween Decorating Contest



MOST SPIRITED HOUSE

Jamie Flores
3904 6th Street

This certificate is presented for your participation in the 2015

Halloween Decorating Contest



MOST SPIRITED BUSINESS

Old Town Candy
9122 Bay Avenue

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: November 11, 2015
To: Stacy Wilkerson
From: Corporal Thomas S. Phelps
Re: Sheriff's Office Report-North Beach

In October of 2015, the Sheriff's Office handled 150 calls for service in North Beach. This is up from 144 calls in September 2015.

(In October of 2014, the Sheriff's Office handled 179 calls for service in North Beach.)

Call Breakdown for October 2015:

82 calls were self-initiated (patrol checks, follow-up investigations, etc)

68 calls were received by other means (citizens, alarm companies, etc)

Of the 150 calls, we handled:

- 3 CDS Violations (2 Heroin. 1 Oxycodone) (Closed by Arrest)
- 1 DOP
 - Scratched Vehicle Paint (Under Investigation)

Breakdown of Dispatched/Self Initiated Calls

911 Hang Up – 1	Destruction of Property – 2	Special Assignment – 2
Accident – 3	Disorderly – 2	Summons Service – 2
Alarm – 10	Domestic – 6	Suspicious Person – 4
Animal Complaint – 1	Follow Up – 1	Suspicious Vehicle – 2
Assault – 2	Fraud – 1	Theft – 2
Assist Motorist – 1	Harassment – 1	Traffic Complaint – 4
Assist Other Dept – 1	Intoxicated Person – 1	Traffic Enforcement – 4 (Stop Sign Enforcement)
Assist Sick/Injured – 2	Loud Party/ Music – 1	Unknown Problem – 1
Attempt to Locate – 3	Patrol Check – 76	Warrant Service – 2
Bio/Suspicious Package – 1	Person with Weapon – 1	
CDS Violation – 3	Police Information – 2	
Check Welfare – 4	Protective Order Service – 1	

Note – The reportable incident totals on page 1 may differ from the dispatched totals on page 2. The breakdown on page 2 represents all calls dispatched/self-initiated by the sheriff's office. The totals listed on page 1 may be less due to factors the deputy learns upon arrival to the scene

**TOWN OF NORTH BEACH
TREASURER'S REPORT**

Reporting Period 09/01/2015- 09/30/2015

PNC Bank:

Beginning Balance 09/01/2015	\$ 231,784.18	
Total Debits (+)	\$ 864,806.42	
Total Credits (-)	\$ 676,984.36	
 Ending Balance 09/30/2015	 \$ 419,606.24	 Last Year: \$ 79,791.88
 Investments (MLGIP/General Fund)	 \$1,585,944.60	 Last Year: \$ 2,034,918.75
(MLGIP/Sewer Capital)	\$ 34,003.50	Last Year: \$ 33,986.33
(MLGIP/Water Capital)	\$ 7,428.34	Last Year: \$ 7,424.58
	<hr/>	
Total Cash	\$1,945,720.54	Last Year: \$ 2,156,121.54

CASH RECEIPTS OVER \$7,500.00

\$ 11,320.89- Audit 6086- Tax Sale check #355591
 \$ 9,155.88- Water Bills Audit #6094
 \$100,000.00- MLGIP Transfer
 \$ 85,000.00- Transfer from CC to Gen 9931
 \$100,000.00- Transfer from MLGIP Gen/Gen 9931
 \$113,576.44- Calvert County August Tax Payment
 \$179,206.00- State of MD ACH Payments/September
 \$141,028.50- NFWF – Living Shore Line

CASH DISBURSEMENTS OVER \$7,500.00

\$ 43,060.93- Payroll W/E 08/29/2015
 \$ 36,622.77- Payroll W/E 09/12/2015
 \$ 24,842.71- Payroll W/E 09/25/2015
 \$ 26,237.92- Suntrust Bank
 \$ 99,624.25- Calvert County Treasurer
 \$ 9,300.00- Larry Ringgold- Purchase of driftwood sculptures/ Sunrise Garden Park
 \$141,028.50- Environmental Concern- Living Shoreline
 \$ 12,418.26- Southern Maryland Recycling- Trash contract
 \$ 12,727.80- BGE- September
 \$ 14,337.00- Kelly's Tree and Landscaping

To: Mayor Frazer and Town Council Members

From: Don Bowen DPW

Date: 11-12-2015

Subject: Monthly Report

The following is a list of items the Public Works crew has been working on for this report.

- 1) DPW staff worked with Chesapeake Environmental Services and did a complete cleaning of the 9th street area storm water collection system including all piping and catch basins.
- 2) DPW staff installed 200 feet of new storm water piping and a new catch basin on Frederick Ave between 2nd and 3rd street. Paving was scheduled to begin on Tuesday 11-10-2015, but was postponed due to the weather. Hope to pave next week and finish remaining grading that is needed to complete the project.
- 3) DPW removed old tables in the pavilion area at the tot lot and graded for a concrete slab under the pavilion. Atlas Concrete poured a new slab under the pavilion and DPW installed new tables and reggraded area. Installed and new trash can and new bench in this area also.
- 4) DPW has installed four of the eight new trash cans throughout town as per recommended by environmental committee. Plan to install remain four in the next few days.
- 5) Have been working with Mr. Hoffman on plans for sidewalk and storm water improvements on Dayton Ave. Mr. Hoffman will update in his report.
- 6) DPW replaced sewer line from the main line to the property line at 4037 and 4033 7th street existing lines were clogged with roots and couldn't be cleared to allow proper flow from homes.

Any questions or concerns please contact me.

Thanks Don Bowen DPW

MEMORANDUM

TO: Mayor & Town Council
FROM: John A. Hofmann, P.E. Town Engineer & Zoning Administrator
RE: Monthly Report
DATE: November , 2015

JAH

The following is the status of activities that are being worked on:

USACOE Wetland Revitalization Project

The Corps has not completed the preparation of their design effort plan for Town approval.. Now that SHA is providing information on their project (see more on this below) we are working with both agencies on how to do a coordinated design effort.

9th Street Flood Mitigation & Living Shoreline Projects

Construction for the Living Shoreline is substantially complete Environmental Concerns will return to the site in the Spring to to reestablish any plantings that do not survive the winter months. Mr. Slear from E.C. met with us and some area lot owners on October 29th when he and indicated the Flood Dike work would start in a week or two. To date they have not done any work on the Flood Dike Project.

New Fishing Platform and Renovations for Town Pier.

Work under the Sue Davis Construction Contract is completed and Don Bowen & I are working on a final close out items including the final Change order which is on the Town Council November 12th agenda.

Zoning Ordinance & Map

The Planning Commission will meet with Town Council at the December Work Session to continue discussions on the Ordinance from the November 5th work session.

Drainage & Roadway Projects

Design is underway for the Dayton Ave. sidewalk Project.. Public Works has completed the storm drain on the east side of the road and is mobilizing for the paving work in Frederick Ave.

The design for the 7th St. Outfall project is underway now that the system has been cleaned and assessment of the existing system is complete.

Maryland SHA Rt. 261 SHA Upgrade Project.

SHA is has provided their Feasibility Study to the Town at a meeting on October 9th. Their recommendation is to do a pavement overlay only which raises the road 6-8" and sdoes not provide any pedestrian or bike facilities,. The Town has informed SHA that they expected that the proposed improvements woul include d raising the road more, adding better culverts for tidal flushing and provide for pedestrian and bike facilities. SHA is evaluating further what the Town wants for their Project.

Solar Panel Project DPW Shop Building.

The work by Solar Tech is completed except for the installation of the BGE net meter and starting beneficial operation of the Solar equipment.

Transient Slip Dredge Project.

We are completing arrangements for using the Crandell Churchton disposal site and possibly an alternate site. Final permit drawings and application have been completed for submission to MDE and the USACOE

Beach Dredge Project

We are working to extend the 2009 permit so the Town can dredge the off shore area inside the sea nettle nets for beach replenishment this winter.

Memo

To: Mayor Frazer & Town Council
From: John Hofmann, Town Engineer; Don Bowen Public Works ,Supervisor
CC: Stacy, Wilkerson, Joanne Hunt ,
Date: November 11, 2015
Re: Fishing Platform , Breakwater & Pier Renovations Contract
Change Order No. 1

Construction under the S. E. Davis Contract is now complete and we are recommending final acceptance by the Town.

During the course of construction additional costs were added to the Contract which have now been included in the attached Change order No. 1.

The additional costs can be separated in to one of the following Categories:

- A. Work Added due to unforeseen conditions
Item 1
- B. Work Added to repair or replace deteriorated parts of the Pier Structure
Items 2, 4 &8
- C. Added work to change the quantity or quality of the materials used
_Items 3,5&7
- D. Added Costs due to delay in the start of construction and winter weather.
Item 6

A more detailed description of what the changes entail is included in the Change Order No. 1

We have reviewed all additional costs proposed by S.E. Davis and find they comply with the terms of the Contract and are reasonable.

Therefore we recommend that Town council approve Change order No. 1 in the amount of \$ 62,052.48 which changes the Contract Price to \$ 635,238.48

If you have any questions or need more information concerning the Pier Renovation Contract, we will be available to provide it at your November 12, 2015 Town Council meeting.

CHANGE ORDER No1.
Fishing Platform, Breakwater and Pier Renovation Project
Town of North Beach

This Change Order entered into this _____ day of _____, 2015 by and between S.E. Davis Contractors, LLC. (Contractor) and the Town of North Beach (Town) for work under the Contract dated February 14, 2014 between the Contractor and the Town

The work under the Contract is modified as follows:

WORK DELETED : None

WORK ADDED :

1. Modify Existing Stormwater Outfall Pipe

The 6" discharge pipe from the 5th Street Stormwater pump needed to be modified because it conflicted with the Stone Breakwater. A section of the submerged pipe was removed and new fittings were added to the outfall pipe. .

2. Replacement Pilings and Structural Repairs Tee & Pier Sections

334.5 ft. of pilings were added to the contract to replace deteriorated pilings under sections of the tee and the pier. Additional caps, structural framing, stringers and hardware were required to frame the new pilings into the pier and tee substructure.

3. Additional Deck boards purchased for the Town

The Contractor purchased deck boards from it's supplier to be used by the Town for the replacement decking around the Welcome Center and the replacement of the hand railings on the pier.

4. Additional Support Beams for the Lower Pier Walkway

It was determined during construction that new beams were required to support the lower walkway because of the abandonment of existing deteriorated pilings under the pier.

5. Additional Cots to use 20' clear boards for pier decking

It was determined during construction that 20' boards would be used for the pier decking. Shorter boards would require a joint part way across the deck. The 20' boards are more expensive than what was quoted to the Contractor by the supplier to use shorter boards with a joint.

6. Additional Barge Costs due to Weather delays

Because of the delay in the construction start to allow the Town the use of the beach during the 2014 beach season the project was moved into the winter months and it took longer to construct the lower platform and breakwater. Additional time was also required because of the addition of replacement pilings and framing (Item No. 2). This resulted in additional time the Contractor had to rent barges to access the work site with materials.

7. Add band Boards to Eliminate vertical Gap at Inboard side of Fishing platform.

Framing and boards were added where the Fishing platform meets the existing tee to eliminate a vertical gap opening for safety reasons.

8. Replace Railing Around Tee Section

The contract called for the contractor to reinstall sections of the railing around the tee after the work was completed for the breakwater and the lower fishing platform. Because the existing railing material was deteriorated and the change to a cable railing system, it was necessary to install new posts and top rail.

COST OF WORK ADDED :

Item No. 1	\$ 3,510.00
Item No. 2	\$ 26,264.75
Item No. 3	\$ 2,310.78
Item No. 4	\$ 4,257.71
Item No. 5	\$ 6,673.96
Item No. 6	\$ 12,407.40
Item No. 7	\$ 1,768.40
Item No. 8	\$ 4,859.48
TOTAL	<u>\$ 62,052.48</u>

CHANGE TO CONTRACT PRICE :

Contract Price prior to this Change Order	\$ 573, 186.00
Increase in Contract Price for this Change Order	\$ 62,052.48
Revised Contract Price	\$ 635,238.48

AGREED TO and ACCEPTED:

S.E Davis construction , LLC..
(Contractor)

By _____

Title _____

TOWN OF NORTH BEACH
(Owner)

By _____
Mark R. Frazer, Mayor