



Town of North Beach Board of Ethics Commission Planning Meeting

Date: Monday, November 21, 2022	Location: North Beach Town Hall
Begin: 3:30 PM	Adjourn: 4:01 PM
<u>Attendees:</u> Earl McDaniels, Ethics Board Member Maxine Roth, Ethics Board Member Roslind White, Ethics Board Member Karen Ruff, Legal Counsel	
<u>Staff:</u> Stacy Milor, Town Clerk	
<u>Agenda</u> <ul style="list-style-type: none"> • Minutes from the October 24, 2022, Meeting • Selection of Chair to the Board • Update on Ordinance 22-05 – Chapter 9 Ethics • Local Government Ethics Law Annual Certification • Review Ethics Commission Policies and Procedures for adoption • New Business • Next Meeting • Adjournment 	
<u>Minutes from the October 24, 2022, Meeting</u> MOTION made by Maxine Roth to approve the minutes from the October 24, 2022, Meeting as submitted. Seconded by Roslind White. All in favor. Motion carries.	
<u>Selection of Chair</u> <ul style="list-style-type: none"> • MOTION made by Maxine Roth to appoint Roslind White as the chairperson of the Ethics Commission. Seconded by Earl McDaniels. All in favor and Rosalind White accepts the appointment. MOTION made by Roslind White to appoint Earl McDaniels as the Vice-Chair of the North Beach Ethics Commission. Seconded by Maxine Roth. All in favor. Earl McDaniels accepts the appointment. 	
<u>Update on Ordinance 22-05 – Chapter 9 Ethics</u> <ul style="list-style-type: none"> • The State Ethics Commission approved the Town of North Beach Ethics Ordinance on November 18, 2022. 	
<u>Local Government Ethics Law Annual Certification</u> <ul style="list-style-type: none"> • Rosalind White prepared the annual certification with all Board members signing. Stacy Milor, Town Clerk will submit the appropriate documents to the State Ethics Commission. 	

Review Ethics Commission Policies and Procedures

- **MOTION** made by Rosalind White to approve the Rules of Procedure of the North Beach Ethics Commission. Seconded by Earl McDaniels. All in favor. **Motion carries.**
- **MOTION** made by Rosalind White to approve the North Beach Ethics Commission Regulations relating to Advisory Opinions. Seconded by Earl McDaniels. All in favor. **Motion carries.**

Old Business

- Committee members asked how frequently the committee will meet. Karen Ruff explained at least twice a year to review financial disclosures and complete the annual certification. Additional meetings can be called if the Town receives any complaints.

Adjournment

- **MOTION** made by Maxine Roth to close the meeting at 4:01 pm. Seconded by Earl McDaniels. All in favor. **Motion carries.**