

**RESIDENTIAL**

Check the status of your permit online at: [www.co.cal.md.us/permlkups/main.aspx](http://www.co.cal.md.us/permlkups/main.aspx)



Office Use Only

Application for  
**BUILDING PERMIT**

Building A/P # \_\_\_\_\_  
 Grading A/P # \_\_\_\_\_  
 Received by: EH: \_\_\_\_\_ Date: \_\_\_\_\_  
 Received by I&P: \_\_\_\_\_ Date: \_\_\_\_\_  
 Scanned by: \_\_\_\_\_ Date: \_\_\_\_\_

Calvert County Inspections & Permits Division, County Services Plaza, 150 Main Street, Suite 201, Prince Frederick, MD 20678  
 (410) 535-2155 (410) 535-2156 (410) 535-1600 (301) 855-1243 Fax (410) 414-3283

|                                   |                         |                  |                           |
|-----------------------------------|-------------------------|------------------|---------------------------|
| <b>Property Owner Information</b> | <b>Name:</b>            | ↑ County Project | ↑ Non-Profit Organization |
|                                   | <b>Phone:</b>           | <b>Mobile #:</b> | <b>E-mail:</b>            |
|                                   | <b>Mailing Address:</b> | <b>City</b>      | <b>State</b> <b>Zip</b>   |

**PROJECT LOCATION INFORMATION**

|   |   |
|---|---|
| <b>Residential</b> <input type="checkbox"/> | <b>Subdivision:</b>   |
| <b>Premise Address</b>                      | <b>Premise Address:</b> <b>City</b> <b>State</b> <b>Zip</b> |

|                                       |   |                    |   |   |                                    |                |
|---------------------------------------|---|--------------------|---|---|------------------------------------|----------------|
| <b>Additional Premise Information</b> | <i>Tax ID#, Map, Parcel, Block, Lot, and Section can be found at Maryland Real Property Data Search</i> |                    |   |   |                                    |                |
|                                       | <b>Tax ID#</b>  | <b>Map</b>         | <b>Parcel</b>   | <b>Block</b>  | <b>Lot</b>                         | <b>Section</b> |
|                                       | <b>Town Center</b> ↑ Yes ↑ No   |                    | <b>District</b> ↑ 1 <sup>st</sup> ↑ 2 <sup>nd</sup> ↑ 3 <sup>rd</sup> |   | <b>Lot size or Acreage:</b>        |                |
|                                       | <b>WATER:</b> ↑ Individual Well ↑ Public ↑ Private System (not Co.)                                     |                    |   | <b>SEWER:</b> ↑ Septic Tank ↑ Public ↑ Private System (not Co.) |                                    |                |
|                                       | <b>Floodplain</b>   | <b>Wetlands</b>    | <b>Critical Area (CA)</b>   | <b>Steep Slopes ≥25% (≥15% in CA)</b>                           | <b>Forest Retention Area (FRA)</b> |                |
|                                       | ↑ Yes ↑ No  | ↑ Yes ↑ No         | ↑ Yes ↑ No  | ↑ Yes ↑ No  | ↑ Yes ↑ No                         |                |
|                                       | <b>Streams</b>  | <b>Road Access</b> |   | <b>Agricultural Preservation District</b>                       | <b>Historic District</b>           |                |
| ↑ Yes ↑ No                            | ↑ County ↑ State ↑ Private  |                    | ↑ Yes ↑ No  | ↑ Yes ↑ No  |                                    |                |
| <i>Architectural Review case #</i>    |   |                    | <i>Board of Appeals case #</i>  |   |                                    |                |

|   |  |
|---|--|
| <b>Directions to site from Courthouse</b> |  |
|---|--|

|                               |  |
|-------------------------------|--|
| <b>Contractor Information</b> | <b>Company Name:</b>   |
|                               | <b>Mailing Address:</b> <b>City</b> <b>State</b> <b>Zip</b>                            |
|                               | <b>Phone</b> <b>Mobile #:</b> <b>E-mail:</b>   |
|                               | <b>Contact Name (print):</b>   |
|                               | <b>Calvert County License #:</b> <b>MD Home Builders Reg. #</b> <b>MHIC License #:</b> |

|  |                                      |
|--|--------------------------------------|
| <b>PROPOSED TYPE OF WORK:</b>                              | <b>DESCRIPTION OF PROPOSED WORK:</b> |
| ↑ Add to Existing Structure      ↑ Demolition of Structure |                                      |
| ↑ Fire Restoration      ↑ New                              |                                      |
| ↑ Remodel / Repair      ↑ Replace Existing Structure       |                                      |
| ↑ Seasonal      ↑ Violation Correction (# _____)           |                                      |

|   |  |
|---|--|
| <b>TYPE OF PROPOSED STRUCTURE</b>                       | <b>ESTIMATED CONSTRUCTION COST \$</b>                            |
| ↑ Accessory Apartment      ↑ Double Wide Mobile Home    |  |
| ↑ Low-Rise Apartment/Condo      ↑ Modular               | <b>PROPOSED Finished Sq. Ft.</b>                                 |
| ↑ Residential Addition      ↑ Res. Accessory Structure  |  |
| ↑ Res. Water Dep. Structure      ↑ SF Attached Dwelling | <b>PROPOSED Sq. Ft. for Porches, Garages, Decks, Sheds, etc.</b> |
| ↑ SF Detached Dwelling      ↑ Single Wide Mobile Home   |  |
| ↑ Single Wide Replaced with DW, SW, or Stick Built      | <b>PROPOSED CONSTRUCTION INFORMATION</b>                         |

|                                  |                                      |               |               |               |
|----------------------------------|--------------------------------------|---------------|---------------|---------------|
| <b>TYPE OF PROPOSED ADDITION</b> | # Bldgs:                             | # Stories:    | # Units:      | Bldg. Height: |
| ↑ Attached Garage      ↑ Deck    | # Kitchens:                          | # Half Baths: | # Full Baths: | # Fireplaces: |
| ↑ Enclosed Sunroom      ↑ Porch  | # Rooms (excluding kitchen & baths): |               |               |               |
| ↑ Other      ↑ Other             | ↑ Basement                           | ↑ Slab        | ↑ Crawl       |               |

|   |                |            |         |           |               |               |
|---|----------------|------------|---------|-----------|---------------|---------------|
| <b>TYPE OF PROPOSED ACCESSORY STRUCTURE</b> | Footing        | ↑ Concrete | ↑ Pile  | ↑ Caisson | ↑ Other _____ |               |
| ↑ Garage/Workshop      ↑ Fence              | Exterior Walls | ↑ Wood     | ↑ Metal | ↑ Brick   | ↑ Vinyl       | ↑ Other _____ |
| ↑ Retaining Wall      ↑ Shed / Pole Barn    | Interior Walls | ↑ Plaster  | ↑ Panel | ↑ Drywall | ↑ Other _____ |               |
| ↑ Pool      ↑ Other                         | Roof Structure | ↑ Flat     | ↑ Pitch | ↑ Shed    | ↑ Other _____ |               |

|   |                  |            |           |             |               |
|---|------------------|------------|-----------|-------------|---------------|
| <b>CHECK ALL ADDITIONAL PERMITS THAT WILL BE REQUIRED</b> | Roof Cover       | ↑ Built-up | ↑ Roll    | ↑ Shingles  | ↑ Other _____ |
| ↑ Grading Permit      ↑ Grading Exemption                 | Heat             | ↑ Oil      | ↑ Gas     | ↑ Electric  | ↑ Other _____ |
| ↑ Electric      ↑ Plumbing                                | <b>Equipment</b> |            |           |             |               |
|   | ↑ Air Cond.      | ↑ Boiler   | ↑ Furnace | ↑ Heat Pump | ↑ Other _____ |

- This permit application and all required information must be submitted to the Inspections & Permits Division for review by all applicable County agencies; incomplete packages and/or unsigned applications will result in processing delays.
- After issuance of a building permit, inspections shall be requested by calling the Inspections & Permits Division at least 24 hours in advance. Inspections must be requested by 3:00 pm. in order to be scheduled for the following day.  
*Required inspections shall include, but are not limited to: (1) before footings or slabs are poured (2) before foundation walls are backfilled (Foundation Location Surveys must be submitted and approved prior to calling for a framing inspection) (3) before framed walls are insulated (Certifications are required for engineered floor and roof system) (4) before interior walls are covered, and (5) upon completion of the building.*
- The permit and approved plat must be posted conspicuously at the front of the lot. Permits expire 2 years after issuance unless the project is under continuous construction.

|   |   |              |
|---|---|--------------|
| <b>I hereby certify that I have read and understood the above requirements; and I have the authority to make this application, the information given is correct, and the use and construction shall conform to the County Health Regulations, the Building Code, Zoning Ordinances, and private deed restrictions, if any, which are imposed on the property.</b> | <b>OWNER or AUTHORIZED AGENT (circle one)</b> |              |
|   | <b>SIGNATURE:</b>                             | <b>Date:</b> |
|   | <b>PRINT NAME:</b>                            |              |
|   | <b>Phone #:</b>                               |              |
|   | <b>Mobile #:</b>                              |              |
| <b>Email:</b>   |   |              |