RESIDENTIAL
Application for
HEALTH DEPARTMENT/
ZONING APPROVAL
and/or
BUILDING PERMIT

Office Use Only

Building A/P # _____ Grading A/P # _____
Received by: EH: _____ Date: _____
Received by I&P: _____ Date: _____
Scanned by: _____ Date: _____

Calvert County Inspections & Permits Division, County Services Plaza, 150 Main Street, Suite 201, Prince Frederick, MD 20678
(410) 535-2155 (410) 535-2156 (410) 535-1600 (301) 855-1243 Fax (410) 414-3283

Property Owner Information	Name:					☐ Non-Profit Organization
	Phone: ( )	Mobile #:( )	E-mail:			
	Mailing Address:	City	State	Zip		
Property Location Information	Town:	Town Center ☐Yes ☐No	District ☐ 1st ☐ 2nd ☐ 3rd	Lot size or Acreage:		
	Subdivision Name:					
	Premise Address:	City	State	Zip		
	Directions to site from Courthouse:					
Additional Property Information	***Tax ID#, Map, Parcel, Block, Lot, and Section can be found on-line at Maryland Real Property Data Search***					
	Tax ID#	Map	Parcel	Block	Lot	Section
	WATER: ☐ Individual Well ☐ Public ☐ Private System (not Co.)		**SEWER:** ☐ Septic Tank ☐ Public ☐ Private System (not Co.)			
	Floodplain ☐ Yes ☐ No	**Wetlands** ☐ Yes ☐ No	**Critical Area (CA)** ☐ Yes ☐ No	**Steep Slopes ≥25% (≥15 in CA)** ☐ Yes ☐ No	**Forest Retention Area (FRA)** ☐ Yes ☐ No	
	Streams ☐ Yes ☐ No	**Road Access** ☐ County ☐ State ☐ Private	**Agricultural Preservation District** ☐ Yes ☐ No	**Historic District** ☐ Yes ☐ No	**County Project** ☐ Yes ☐ No	
	Architectural Review case #	Board of Appeals case #				
Contractor Information	Company Name:	Calvert County License #:	MD State License #:			
		MD Home Builders Reg. #:	MHIC #:			
	Mailing Address:	City	State	Zip		
	Contact Name:					
	Phone: ( )	Mobile #:( )	E-mail:			

PROPOSED PROJECT INFORMATION

PROPOSED TYPE OF WORK:		DESCRIPTION OF PROPOSED WORK:
☐ Add to Existing Structure	☐ Demolition of Structure	
☐ Fire Restoration	☐ New	
☐ Remodel / Repair	☐ Replace Existing Structure	
☐ Seasonal	☐ Violation Correction (#_____)	

TYPE OF PROPOSED STRUCTURE		ESTIMATED CONSTRUCTION COST $
☐ Accessory Apartment	☐ Double Wide Mobile Home	
☐ Low-Rise Apartment/Condo	☐ Modular	**PROPOSED Finished Sq. Ft.**
☐ Residential Addition	☐ Res. Accessory Structure	
☐ Res. Water Dep. Structure	☐ SF Attached Dwelling	**PROPOSED Sq. Ft. for Porches, Garages, Decks, Sheds, etc.**
☐ SF Detached Dwelling	☐ Single Wide Mobile Home	
☐ Single Wide Replaced with DW, SW, or Stick Built		**PROPOSED CONSTRUCTION INFORMATION**

TYPE OF PROPOSED ADDITION					
☐ Attached Garage	☐ Deck	# Bldgs:	# Stories:	# Units:	Bldg. Height:
☐ Enclosed Sunroom	☐ Porch	# Kitchens:	# Half Baths:	# Full Baths:	# Fireplaces:
☐ Other	☐ Other	# Rooms (excluding kitchen & baths):			
		☐ Basement	☐ Slab	☐ Crawl	

TYPE OF PROPOSED ACCESSORY STRUCTURE			
☐ Garage/Workshop	☐ Fence	Footing	☐ Concrete ☐ Pile ☐ Caisson ☐ Other
☐ Retaining Wall	☐ Shed / Pole Barn	Exterior Walls	☐ Wood ☐ Metal ☐ Brick ☐ Vinyl ☐ Other
☐ Pool	☐ Other	Interior Walls	☐ Plaster ☐ Panel ☐ Drywall ☐ Other
		Roof Structure	☐ Flat ☐ Pitch ☐ Shed ☐ Other

Calvert County Government Services are Accessible to Individuals with Disabilities - Maryland Relay: 1-800-735-2258

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CHECK ALL ADDITIONAL PERMITS THAT WILL BE REQUIRED		Roof Cover	☐ Built-up ☐ Roll ☐ Shingles ☐ Other _____
☐ Grading Permit	☐ Grading Exemption	Heat	☐ Oil ☐ Gas ☐ Electric ☐ Other _____
☐ Electric	☐ Plumbing	Equipment	
		☐ Air Cond. ☐ Boiler ☐ Furnace ☐ Heat Pump ☐ Other	

- This permit application and all required information must be submitted to the Inspections & Permits Division for review by all applicable County agencies; incomplete packages and/or unsigned applications will result in processing delays.
- After issuance of a building permit, inspections shall be requested by calling the Inspections & Permits Division at least 24 hours in advance. Inspections must be requested by 3:00 pm. in order to be scheduled for the following day.
  Required inspections shall include, but are not limited to: (1) before footings or slabs are poured (2) before foundation walls are backfilled (Foundation Location Surveys must be submitted and approved prior to calling for a framing inspection) (3) before framed walls are insulated (Certifications are required for engineered floor and roof system) (4) before interior walls are covered, and (5) upon completion of the building
- The permit and approved plat must be posted conspicuously at the front of the lot. Permits expire 2 years after issuance unless the project is under continuous construction.

I hereby certify that I have read and understood the above requirements; and I have the authority to make this application, the information given is correct, and the use and construction shall conform to the County Health Regulations, the Building Code, Zoning Ordinances, and private deed restrictions, if any, which are imposed on the property.	**SIGNATURE OF OWNER/AUTHORIZED AGENT:**
	PRINT NAME:
	Date:
	Phone #:( )
	Mobile #:( )
	Email:

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