

Town of North Beach
Environmental Committee Meeting Minutes
Tuesday, October 4, 2016
7 PM

Attendees: Jane Hagen, Karen Molines, Allan Creamer, Jeff Noyes

Agenda and discussion

1. Requirement for a Park Manager: The committee agreed that it is not its place to recommend whether or not an employee should be hired to perform the work necessary to manage NB parks – it will instead attempt to describe the work to be performed and let the town determine the distribution of that work. However, it does appear to the committee that there is good alignment between the necessary work and the duties described by Calvert County for a Park Manager. The committee sees the opportunities for synergy across the existing administrative, facilities, and beach/operations management with employees managing NB parks – it'll take a team effort.
2. Discuss RFP for Environmental Concerns: Jane will ask Environmental Concern to provide a quote for 1 year of services that correspond to the Living Shoreline and Wetland Restoration Project Maintenance Plan provided by Environmental Concern to NB. The quote should include 1 initial year plus two option years, matching the requirement of the federal wetlands permit from the Corps of Engineers. In addition to addressing the Maintenance Plan, the quote should include providing NB town employees with training to enable the town to perform as much of this work as possible on its own.
3. Budget request for 2017: The EC recommends inclusion of two lines in the budget for 2017 – one that corresponds to the amount that it will cost for Environmental Concern to perform maintenance and training related to the discussed RFP, and a second in the amount necessary to fund a Grade 22 Park Manager as described by Calvert County should the town decide that a new hire is the desired approach to NB parks management. The committee did note that the county description did not include any emphasis on shoreline & wetlands management as it is general in nature, but those skills would obviously required among others for effective park management in NB.