



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99

North Beach, MD 20714

410.257.9618 | 301.855.6681

www.northbeachmd.org

APPLICATION FOR PUBLIC SPACE PERMIT

(NO RENTALS ON THE PAVILION BETWEEN MEMORIAL DAY AND LABOR DAY)

Date of Application: _____ Date Facility is Needed: _____

Person/Organization applying: _____ Time Facility is needed (start to finish): _____

For: Profit ☐ Non-Profit ☐ (Non-profit please provide proof of 501C-3 Status)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

Description of Event: _____

Facility to be used: ☐ T-Section of Pier ☐ Sunrise Gardens ☐ Pavilion ☐ Wetlands Overlook Park

FEE SCHEDULE FOR USE OF PUBLIC FACILITIES (Maximum of 4 hours per location)

Usage - \$175.00 per hour for each location: Total Hours ____ x \$175.00 = \$ _____

TOWN OF NORTH BEACH AGREEMENT

1. Free movement on other parts of the pier, boardwalk, beach and park will not be impeded.
2. **RESERVATIONS:** Reservations will be processed when a signed contract and the appropriate reservation deposit are received and countersigned by the Town of North Beach representative. For events, the reservation deposit is 25% of the total. Verbal reservations will be held for 10 days to allow a client to submit a credit card or check. Due to the volume of requests, dates will not be held for more than 10 days. The balance of the event fee is due thirty (30) days prior to the scheduled event.
3. **CANCELLATION:** There shall be NO refund of deposit 48 hours from the signing of agreement and 25% deposit is received. If the event is cancelled within 90 days of the event date, the client shall pay the balance of the contract due to the high probability that the Town of North Beach will not be able to further book that date. Once a balance is paid, it is NONREFUNDABLE. Cancellation must be in writing even if a phone call was made to inform the Town of North Beach of the cancellation.
4. **INCLEMENT WEATHER POLICY:** In order to protect the safety and well-being of all concerned, the Town of North Beach reserves the right to cancel the event in the face of a major act of NATURE, such as, but not limited to, hurricanes, floods, blizzards and severe rain storms with a full refund of all deposits to the client. It is recommended that any event have a sufficient indoor plan in case of inclement weather.
5. **INSURANCE:** Please provide proof of Insurance. The undersigned agrees to assume the risk of loss to any property, whether from breakage, damage, loss, theft and disappearance of any other cause, for the duration of the event, including set up and closing. Further, I agree to indemnify and hold the Town of North Beach harmless from any and all claims, actions, damages, liability and expense including attorney's fees in connection with loss of life, personal injury and /or damage that may be done or suffered by reason of my fault and their guest or negligence in the performance of or failure to perform my responsibilities.

REPRESENTATIVE:

(Print) _____ (Signature) _____

Contact Number for Day of Event: _____

FOR OFFICE USE ONLY

FEES PAID \$ _____ PERMIT NO: _____

Stacy Milor, Town Clerk

Date